

## Short instructions

1. Download the [Guidebook app](#) (from Google Play or App Store)
2. Passphrase: whythatnow

## Instructions for accessing the ICCA 2018 app

1. Download and install the Guidebook app. You'll find it on Google Play or App Store, or by using this link: <https://guidebook.com/g/icca2018> (remember the /g/ in the url if you're typing)
2. Open the Guidebook app (you can just skip the 'getting started' info)
3. Click 'Find guides' at the bottom right of the screen, and click 'Enter a passphrase'
4. Enter the passphrase: whythatnow
5. Click download/open, and there's the ICCA 2018 app! (NB: there may be some variations depending on the type of phone you have: e.g., 'download' in step 5 may happen at step 4 and you'll be asked to 'open' next)

## Do you not have a smartphone, or not able to install the app?

The ICCA 2018 app can also be accessed online, on any computer, tablet or smartphone, via <https://guidebook.com/browse/>, by entering the passphrase after clicking the Redeem button (top right corner). This method gives reduced functionality with maps, scheduling, and interactions, but you can still search the programme and other app content.

## A few tips to start using the app:

1. **The menu** is available via the clicking the three horizontal lines in the top left corner. Here you'll find the Programme, Posters\*, Maps and information about Restaurants, Transport, Facilities, and Twitter
2. You can **search the app**, including the Programme, clicking the magnifier symbol on top of the screen as you press the menu button. Search for names, words in titles, etc. to find the talk/event you're after. You can then...

3. **Add a talk/event to your schedule**, by clicking the + symbol to the right of each talk (alternatively, this function sometimes comes up as 'add to my schedule' at the bottom of the screen). You can set to be notified about talks and other events.
4. The app content is linked to **maps**. You'll find the location of talks, events and facilities on the app (you might enable location services on your phone to make the most of this feature).
5. We will add **information about important** changes on the app (check Inbox), and you can browse all ICCA-related **Twitter** feeds.
6. The Interact function allows you to message the ICCA admin team, as well as other delegates. Messages are visible to all users who have registered.

\*Downloading and viewing the posters requires an app to open pdfs on your device.